

10<sup>th</sup> November 2020

## **COVID-19 CLINICAL SIMULATION AND TABLE TOP EXERCISE**

### **PARTICIPANTS (45)**

1. ACTING DDG (1)
2. HODs (8) – ED, APCC, O&G, Paeds, Surgical, Medical, Mental Health, Anaesthesia
3. PN (1), SNS (8) & NM (8)
4. MANAGERS (5)
  - a. RADIOLOGY (Funefeai Tuiala Tiotio)
  - b. LABORATORY (Leaupepe Hinauri Leaupepe)
  - c. PHARMACY & WAREHOUSE (Lilomaiaava Aharoni Viliamu)
  - d. BIOMEDICAL (Sunema Talapusi)
  - e. OXYGEN PLANT / SUCTION/ BOILER (Iosefo Faaumu)
5. PUBLIC HEALTH TEAM (2) – Tagaloa, Vaimaila
6. MOH Education team (2) – Ana Leaso, Siatua Loau
7. WHO Rep (2) – Dyxon, Lepaitai
8. Others (6):
  - a. Logistics & Coordination (GAUALOFA)
  - b. Medical Records (Kilisitina Etuale)
  - c. NUTRITION (Suafa'i)
  - d. SECURITY (Su'a Mose)
  - e. CLEANERS & LAUNDRY (Kristie)
  - f. DRIVERS (ambulance lead)

### **THINGS TO ORGANISE**

1. Book conference room level 3 (**U** shape)
2. Media:
  - a. Laptop, projector
  - b. Zoom link (Savaii, DH)
3. Group work: permanent markers, flip charts (white paper)
4. Refreshments
  - a. Meals
  - b. Miscellaneous: cups, spoons, tea, coffee, sugar, milk, etc
5. Invitations
  - a. All managers, HODs, NM/SNS, PH, etc
  - b. WHO rep
6. Distribution of scenarios and materials to participants
  - a. Need to understand their SOP before attending
  - b. Prepare for questions when challenged about their plans
7. Participation
  - a. Respond as you would during a real outbreak
8. Feedback and Report

**PROGRAMME: (Tuesday 3<sup>rd</sup> and 10<sup>th</sup> November 2020)**

<b>TIME</b>	<b>AGENDA</b>	<b>FACILITATOR</b>	<b>COMMENTS</b>
<b>10:45</b>	<b>REGISTRATION</b> ( <i>Tea Break</i> )		
11:00	Introduction - (10 mins)		
11:10	Exercise Objectives and how to play (5 mins)		
<b>11:15</b>	<b>TABLE-TOP SIMULATION (90 MINS)</b>		
13:00	<i>LUNCH (30 mins)</i>		
<b>13:30</b>	<b>TABLE-TOP SIMULATION (90 MINS)</b>		
1500	<i>Tea break</i>		
<b>1510</b>	<b>CONTINUE TTX SCENARIOS (30 MINS)</b>		
15:40	<i>Tea break</i>		
1550	Recommendations and Debriefing (30min)		
<b>16:00</b>	<b>Close</b>		